

Public Document Pack

MEETING:	Penistone Area Council
DATE:	Thursday, 14 February 2019
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 6th December, 2018 (Pac.14.02.2019/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone Ward Alliance held on 6th December, 2018 and 17th January, 2019 (Pac.14.02.2019/3) (*Pages 9 - 12*)

Performance

- 4 Report on the Use of Ward Alliance Funds (Pac.14.02.2019/4) (*Pages 13 - 16*)
- 5 Performance Report Q3 (Pac.14.02.2019/5) (*Pages 17 - 64*)

Items for decision

- 6 Update on Priorities, Procurement and Finance (Pac.14.02.2018/6) (*Pages 65 - 72*)

Items for discussion

- 7 Empty Homes (Pac.14.02.2019/7)
- 8 Community Safety (Pac.14.02.2019/8)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Wednesday, 6 February 2019

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MEETING:	Penistone Area Council
DATE:	Thursday, 6 December 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Kitching, Millner and Wilson.

27 Declarations of pecuniary and non-pecuniary interests

Councillor Wilson declared a non-pecuniary interest in minute numbers 29 and 32 due to his position as Vice Chair of the Trans-Pennine Trail Steering Group and minute 29 due to his position on the Corporate Parenting Panel.

28 Minutes of the Penistone Area Council meeting held on 4th October, 2018 (Pac.06.12.2018/2)

The Area Council received the minutes of the previous meeting held on 4th October, 2018.

Members were reminded that a revised Ward Alliance Framework had recently been approved. The Area Council Manager agreed to consider any implications for the operation of Penistone Ward Alliance in order for discussions to take place at the meeting in January.

In relation to the consideration of area priorities, Members were made aware that there was a survey being undertaken to gain the views of the community, and this would be made available for Members to support, with results feeding into the Area Council review process.

Those present discussed the issue of speeding in the area, and it was noted that the local policing team had been undertaking their own speedwatch, but community speedwatch was also being promoted in the area. Members felt positive that this could be established in the area, and could provide evidence of hotspots for the Police to target in the future.

Members noted that, whilst raised as an issue by many residents, this was not currently a PACT priority.

The meeting heard of the use of a Speed Indicator Device (SID) in Thurgoland, which had recently been refurbished, and was available for deployment throughout the area. It was noted that the particular device could not produce any statistics, but was useful in displaying the speed of drivers to highlight excessive speed.

Members agreed for a future meeting of the Area Council to discuss this issue in more detail, and the potential funding of a further SIDs for the area to assist in reducing speeding.

RESOLVED:-

- (i) That the minutes of the Penistone Area Council meeting held on the 4th October, 2018 be approved as a true and correct record;
- (ii) That a future meeting of the Area Council considers road safety in more detail.

29 Notes from the Penistone Ward Alliance held on 11th October and 1st November, 2018 (Pac.06.12.2018/3)

The meeting received the notes from the Penistone Ward Alliance held on 11th October, and 1st November, 2018.

Members noted that the Ward Alliance had funded a contribution towards the Care Leavers' Christmas Dinner, also supported by Tankersley Manor. Members discussed the wider issue of funding projects from the Ward Alliance Fund not based in the Wards covered, or those delivered borough-wide. It was noted in this instance that there were small numbers of children in care within the two Penistone Wards who would benefit.

Members heard how the Penistone 41 Club had held a very successful lunch club, which was well attended and was hoped would be a recurring event. Those from many different backgrounds attended and the event was supported by a number of different volunteer groups.

It was noted that many organisations were thanked on social media, however BMBC had not been mentioned. Members discussed the need to reference the source of funding, and it was noted that this was a requirement of accepting the grant.

The Chair provided positive feedback from an event organised by Hoylandswaine Arts Group, which had also produced a booklet commemorating the First World War. In addition it was noted that Penistone Remembers had raised £1,931 with many of the events arranged being oversubscribed.

Members discussed the plans to start a Park Run in Penistone, utilising the show field and parts of the Trans-Pennine Trail (TPT). A number of issues had been raised by officers in the Public Rights of Way team regarding the multi-use nature of the Trail. Members heard how there were examples elsewhere in the country where park runs were successfully organised using public rights of way. It was hoped that, with careful organisation the Park Run could be successful, balancing the needs of all TPT users and having additional benefits such as improving health and encouraging footfall in the town centre.

RESOLVED that the notes from the Penistone Ward Alliance held on 11th October, and 1st November, 2018 be received.

30 Report on the Use of Ward Alliance Funds (Pac.06.12.2018/4)

The Area Council Manager spoke to the report, and from a total annual balance of £40,000, £11,293.30 remained for allocation.

Members noted that further applications had been received, the total of which exceed the amount of finance currently available in the Ward Alliance Fund.

RESOLVED that the report be noted.

31 Performance Report Q2 (Pac.06.12.2018/5)

The item was introduced by the Area Council Manager, who noted that the report covered the period Quarter 2, July to September, 2018.

Overall performance was positive, with increases in the numbers of businesses involved in clean and tidy activities, as well as significant increases in the numbers volunteering, which included young people.

Within the quarter, five new community groups had been established, supported by Twiggs Grounds Maintenance and Age UK. Members noted that the Community Car Scheme continued to be well used, and indicated that they would like to see this service maintained in the future.

The high number of people receiving training was acknowledged, and Members were made aware that volunteers engaging in clean and tidy activities receive training on the use of tools prior to the start of each session, with a smaller number of people receiving accredited training as part the Penistone FM contract.

With reference to the advice services delivered by DIAL, 57 residents had received advice face-to-face, with £70,916 in unclaimed benefits gained to date. In addition the health and wellbeing of users of the service had improved following support given. The range of support given on a multitude of issues was noted.

Attention was drawn to the Twiggs Grounds Maintenance contract, noting that it was near the end of the first year of the contract, which would be extended into the second year.

Performance over the first year had been positive, with many volunteers recruited, young people engaged in volunteering, and many volunteers trained.

The Area Council Manager made Members aware that they had been visiting Parish Councils of late, and had been making them aware of the service provided by Twiggs, with feedback generally positive.

Members noted that the contract with Age UK would shortly be coming to an end, and also noted delivery was now spread across the area. Some areas had specifically been targeted, including Ingbirchworth. Members heard how the new group in Tankersley had been well received.

An update was provided on the performance of Sporting Penistone. One quarter of delivery remained. The project had not focused on training during the summer, but due to the post of volunteer administrator, the volunteering aspect of the organisation had much improved.

Feedback from the final report from Penistone FM – My Town My Community project was positive, with a successful programme delivered targeting those aged over 55. It was felt that the project had overestimated the number of volunteers, with 13 achieved against a target of 25. Numbers trained was also slightly lower than

anticipated, but the project had provided a lasting legacy of volunteer broadcasters. Members heard that Penistone FM had been granted a further licence for five years.

Members noted that information was outstanding in relation to the South Pennine Community Bus Service, though the target for number of passengers had been met.

It was noted that information had been requested in relation to the longer term plans for the service, and SYPTE had approached the manager to discuss this area.

RESOLVED: - that the report be noted.

32 Procurement and Financial Update (Pac.06.12.2018/6)

The Area Council Manager reminded Members of the commission to assist isolated and older people, which was due to end in January, 2019. The Area Council had considered a number of options to take forward the positive work undertaken by Age UK and it was decided to establish a grant regime with a budget of £70,000.

Members noted that the associated specification highlighted the need to build on good practice, assist in the areas highlighted as being 'hotspots' of isolation, and use existing community assets.

The Working Together Fund had been established in 2015, and since then had a combined total budget of £202,038, with £21,963 remaining. Members discussed the issues relating to the TPT conservation volunteers project, and the delays due to Network Rail. It was suggested that both Cllr Wilson and the Area Council Manager make enquiries to progress this.

Members noted that the information and advice service was due to come to an end in December, 2018, and a paper providing data in relation to fuel poverty and numbers of residents claiming benefits was circulated.

Members discussed the information provided, noting that many issues were often masked by the relative overall affluence of the area. It was also noted that rural communities often spend a relatively high proportion of available finance on accessing services. Many services are now provided online, but roll out of Superfast Broadband has been delayed, and many elderly residents chose not to access services electronically even if the service was available.

Following discussion Members agreed that there was a continued need to provide face to face advice, and that applications to provide existing, as well as pilot new targeted provision, be encouraged.

The attention of Members was drawn to the financial overview for the Area Council. It was noted that costs had slightly increased for the distribution of the community magazine and that £18,448 remained for allocation in the current financial year.

RESOLVED:-

- (i) That the updates in relation to current commissions be noted;
- (ii) That the update in relation to the Isolated and Older People Grant Fund be noted;

- (iii) That the financial position of the Working Together Fund be noted and an application for the provision of advice services be encouraged; and
- (iv) That the financial position of the Area Council be noted.

Chair

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NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 6th December 2018, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Cllr John Wilson, Cllr David Griffin, Bob Blythe, Bob Green, Jonathan Cutts, Graham Saunders, Adrian James, Ann Walker, Cllr Andrew Millner, Cllr Paul Hand-Davis, Cllr Hannah Kitching, Allen Pestell

In Attendance: Stephen Miller

Apologies: Richard Leech, Ann Rusby

2. Declarations of Pecuniary and Non-pecuniary Interest

Cllr David Griffin declared a non-pecuniary interest in the Penistone Arts Week application. Cllr John Wilson declared a non-pecuniary interest in the Penistone Line Partnership application.

3. Correspondence

None

4. Notes of the Meeting Held on 1st November 2018

Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes

None.

6. Ward Alliance 2018-2019 Update

Cllr Barnard confirmed the Penistone Ward Alliance fund has an allocation of £9,293.30 remaining for this financial year.

7. The following application for financial assistance was considered:-

a) The Green Traffic Regulation Order

A re-application with extra information from BMBC Highways was considered. A proposal to allocate £5,000 was discussed in detail. A consensus decision could not be reached and when put to a vote the majority recommended an allocation of £5,000.

b) Huskar Community Rooms

To request further information about the project and reconsider in January.

c) Penistone Bumping Spaces

All members were in favour and recommended an allocation of £278.04.

d) Penistone Arts Week

Members commended the group's efforts to raise additional funding and applying to the Ward Alliance for a lesser amount. Members recommended an allocation of £500.

e) Penistone Line Partnership

Some concerns were raised about encouraging miss-use of the station facilities. However it was agreed that efforts to engage with young people should be encouraged. Members recommended an allocation of £662.50.

f) Cycle Penistone

Members commended the aims of the project but due to lack of available funding recommended they apply to the Penistone Working Together Fund.

g) St John's Hoylandwaine Anniversary

Members asked for a revised budget to be considered minus £50 which had been allocated to buy prizes. Members recommended an allocation of £585.

8. Any other business

Thanks were given to the community efforts to commemorate the 100th anniversary of the end of WW1. Special mention was given to the two Ward Alliance funded projects in Penistone and Tankersley.

9. Date and time of next meeting

Members agreed that the next meeting would be held on the 17th January 2019, 7pm at Penistone Town Hall.

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 17th January 2019, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Cllr John Wilson, Bob Blythe, Cllr David Griffin, Ann Rusby, Jonathan Cutts, Cllr Hannah Kitching, Allen Pestell, Ann Walker, Cllr Andrew Millner, Adrian James, Richard Leech

In Attendance: Stephen Miller

Apologies: Cllr Paul Hand-Davis, Richard Popplewell, Graham Saunders

2. Declarations of Pecuniary and Non-pecuniary Interest
None

3. Correspondence
None

4. Notes of the Meeting Held on 6th December 2018
Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes
None.

6. Ward Alliance 2018-2019 Update
Cllr Barnard confirmed the Penistone Ward Alliance fund has an allocation of £2,267.76 remaining for this financial year.

7. The following application for financial assistance was considered:-

a) The Green Traffic Regulation Order

A reconsideration of the application form recommended for approval at the December Ward Alliance meeting. Further information and clarification provided by BMBC Highways. A consensus decision could not be reached and when put to a vote the majority voted against the application.

b) Huskar Community Rooms

Application deferred from last meeting to seek clarification about other funding sources available to the project. The Huskar Community Rooms is an excellent, well-used community resource which the Ward Alliance were keen to support. An allocation of £2,000 was recommended by members.

8. Any other business

Ward Alliances across the Barnsley Borough will be conducting a self-assessment process. This is designed to highlight areas for development. A link to an anonymous, online survey would be emailed shortly.

Ward Alliance members discussed the enforcement contracts commissioned by other Area Councils in the Borough and whether there would be any value in something similar for the Penistone Area. Penistone Area Council to discuss.

9. Date and time of next meeting

Members agreed that the next meeting would be held on the 21st February 2019, 7pm at Penistone Town Hall.

2018/19 WARD FUNDING ALLOCATIONS

For 2018/19 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2017/18 Ward Alliance Fund will be combined and added to the 2018/19 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

2018/19 Final Ward Project Allocations**PENISTONE WARD ALLIANCE**

For the 2018/19 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£0	carried forward from 2017/18
£20,000.00	devolved from Area Council 2018/19
£40,000.00	total available funding

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Thurgoland Village Welfare - Replacement of damaged door	£2,000.00	£2,000.00	£20,000.00	£38,000.00
Millhouse Green Village Community Association - Royd Community Garden	£2,000.00	£2,000.00	£20,000.00	£36,000.00

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Tankersley PC - WW1 Commemoration Project	£1,050.00	£1,050.00	£20,000.00	£34,950.00
Hoylandswaine Village Festival	£1,000.00	£1,000.00	£20,000.00	£33,950.00
Penistone Town Council - TDY 2018	£2,500.00	£2,500.00	£20,000.00	£31,450.00
Underneath the Stars - Support for volunteer team	Project withdrawn			
Age Uk - Sloppy Slippers second payment	£622.19	£622.19	£20,000.00	£30,827.81
Penistone Remembers Community Enterprise	£3,900.00	£3,900.00	£20,000.00	£26,927.81
Thurgoland & Wortely Luncheon Club - Award in food safety	£860.00	£860.00	£20,000.00	£26,067.81
Millhouse Sports Club - Emergency storm repairs	£2,600.00	£2,600.00	£20,000.00	£23,467.81
Barnsley Met Band - BBb Tuba	£220.00	£220.00	£20,000.00	£23,247.81
Age UK - Community Garden party	£200.00	£200.00	£20,000.00	£23,047.81
Yorkshire Wildlife Trust - Weir Wood -	£3687.00	£3687.00	£20,000.00	£19,360.81

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
For People & Wildlife				
Wortley Church Parochial Church Council	£1107.50		£18,892.50	£18,253.31
Team Green Moor - Village Playing Field	£1,166.00	£1,166.00	£18,892.50	£17,087.31
TPT Volunteers - Magic Wood Summer Art Project	£700.00	£700.00	£18,892.50	£16,387.31
Hoylandswaine PCCC - Car Park signage	£206.77	£206.77	£18,892.50	£16,180.54
Springvale Community Garden - Raised beds	£1,200.00	£1,200.00	£18,892.50	£14,980.54
Silkstone Brownies - Moving forward for Silkstone Brownies	£200.00	£200.00	£18,892.50	£14,780.54
Penistone 41 Club - Community lunch	£750.00	£750.00	£18,892.50	£14,030.54
Hoylandswaine Arts Group	£642.00	£642.00	£18,892.50	£13,388.54
Care Leavers Christmas Dinner Group	£95.24	£95.24		£13,293.30
Penistone Park Runners	£3,000.00	£3,000.00	£18,797.26	£10,293.30
St Johns Church Hoylandswaine PCC - 150 years	£585.00	£585.00	£18,797.26	£9,708.30

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
celebration				
Penistone Line Partnership - 'Penistone little town - lotta heart'	£662.50	£662.50	£18,797.26	£9,045.80
Penistone Arts Week 2019	£500.00	£500.00	£18,797.26	£8,545.80
Penistone Bumping Spaces - 'Setting out on our own'	£278.04	£278.04	£18,797.26	£8,267.76

Penistone Area Council

Penistone East, Penistone West

Working Together for the Penistone
Community



Performance Report Quarter Three October – December 2018

Introduction

Penistone Area Council priorities
and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people








THRIVING &
VIBRANT ECONOMY

PEOPLE ACHIEVING
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below provides an overview of all the providers that have been appointed to date to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£4275	Working Together Funding – Jan17 to Dec17
			£4395	WTF funding Jan-Dec 2018
			£9700	WT funding Jan-Dec2019 (+1 year extension subject to performance)
    	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£10,000	June 17 – March 18
		Penistone East and West Ward Alliance	£20,000	July 2018 – March 2019

<div>Health & Well Being</div> <div>Environment</div> <div>Helping people to connect better</div> <div>SUPPORT for young people</div> <div>THE LOCAL ECONOMY including Tourism</div>	Penistone Working Together Fund	Round 1: Penistone Scouts	£8050	Completed
		Penistone Round Table	£11,660	Dec 17
		TPT Volunteers	£6630	Dec 17
		Penistone FM	£15,627	Completed
		Round 2: Bumping spaces	£19,836	01/04/2017-18
		Sporting Penistone	£16,230	01/04/2017-18
		Penistone youth project	£8730	January 17-18
		Round 3: Penistone Community Radio Project	£19,840	September 17-18
		Cycle Penistone CIC	£5990	Completed March 2018
		South Pennine Community Transport CIC	£5000	Pilot project Dec 2017
			£6538	Pilot extension to March 2018
		Round 4: South Pennine Community Transport CIC	£20,000	Operational costs April 2018–end March 2019
		Penistone FM Young Voices for Penistone	£7644	September 2018 –August 2019
		TPT volunteers Station project extension	£2890	September – December 2018
		Citizen's Advice Bureau Pilot	£2115	April – September 2019
		Finding Your Place YP project (c/o Cycle Penistone)	£5720	March 2019- Feb 2020 12 months
		DIAL contract (see above)		

Health & Well Being Helping people to connect better	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension	Supporting Vulnerable and Isolated Older people grant fund Age UK (all 3 lots)	£70,000 (£17,500 17/18 budget, £52,000 18/19 budget) £25,000 Befriending £25,000 group activity £20,000 Provider network	12 month extension to Jan 2019 Jan 2019-2020
Helping people to connect better	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3873 Delivery costs	2017 summer edition Autumn edition 2018
Environment	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	1 st November 2017– 31 st October 2018
	Contract extension		£98,007	12 months to 31 st Oct 2019

PART A - OVERVIEW OF PERFORMANCE

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential.

The achievements of the combined outcomes are listed in table's below:



Outcome Indicators / target	Total Achieved to date	Achieved this quarter
No. of FTE jobs created and recruited to	15.5	0.5
No. of apprentice and placement created and recruited to	2	0
Number of people taking up work experience placements	18	6
No of clean & tidy activities which involve businesses	82	14
Local spend (average across all contracts)	96%	99%



Outcome Indicators Target	Total Achieved to date	Achieved this quarter
No. of adult volunteers engaged	1608	192
No. of young people engaged in volunteering	535	13*
No. of activities which involve young people under the age of 18	150	19
No. of new volunteers	607	34
No. of community groups supported	288	21
No. of new community groups supported	42	1
Volunteer hours contributed (£ value)	£193,496	32,093

No. of volunteer opportunities created	809	50
Community car scheme journeys	409	80

Includes Dial = Q4 return ,Penistone FM =Q1 Age UK =Q4 Sporting Penistone Q8,Twiggs Q1 (yr 2)

***calculated at new rate of £13.51 from april 2018*



Outcome Indicators Target	Total Achieved to date	Achieved this quarter
No. people achieving a qualification / accreditation	148	3
No. of people receiving training	725	83
No. of residents and young people receiving advice and support	494	75
No. of residents referred to health advice	9	0
No. of young people making a positive contribution to the design/ maintenance of their local environment **	426	86
No of people who feel they have the opportunity to influence the design and maintenance of their local environment ***	177	7

DOES NOT INCLUDE SCHOOL PUPILS

******INCLUDES SCHOOL PUPILS

*******COUNTED AS REPORT GROUPS TAKING RESPONSIBILITY FOR GREEN SPACES

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE/ PROJECT

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

Penistone Advice Drop In



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●



**Passionate
about
possibilities.**

The DIAL drop in provides Penistone with a dedicated advice worker supported by a volunteer, half a day per week. Funding for this service comes from the Penistone Working Together Fund, and was approved for a 12 month contract from January 2018. The information below relates to the final quarter of delivery for the contract ending in 2018. A further application for funding has recently been approved to be able to meet the high demand for this service in Penistone.

Project Highlights

- **13** sessions held
- **47** residents have received face-to-face advice
- **9** residents were returning customers
- **1** returning customers required follow-up casework
- Of the **1** returning customer 1 slot was utilised to undertake follow-up casework
- The average number of residents attending a session is **4**
- The highest number of residents attending a session is **6**
- The total **actual** amount of unclaimed benefit income generated through the sessions to date is
- The total **projected** amount of unclaimed benefits generated through the sessions to date is **£171,444** (this includes claims waiting for a decision)
- For every £1 invested from the Penistone Working Together Fund the project has brought **£34** into the area * actual amount of unclaimed benefit income generated divided by four quarter's grant payment
- Volunteers gave **195** hours of their time to support this project which equates to a volunteer investment of **£2,634.45**

Project Outcomes

- 92% of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- 64% of residents attending the sessions reported feeling more able to deal with their own affairs
- 71% of residents reported feeling their health and wellbeing had improved 3 months* after receiving support from our advisor

Breakdown of Enquiries

No. of Residents Attending Sessions

Month	Qty
October	14
November	23
December	10
Total	47

Analysis of Presenting Issues

Issue	Specific Issue	No of Enquiries
Benefit Appeals	Mandatory Reconsideration ESA	2
	Mandatory Reconsideration PIP	2
	SSCS1 PIP	1
Total		5

Issue	Specific Issue	No of Enquiries
Benefits	Attendance Allowance	7
	Benefit check	9
	Carers Allowance	4
	Employment and Support Allowance	8
	Pension Credit	2
	Personal Independence Payment	8
	Tax Credits	1
Total		39

Issue	Specific Issue	No of Enquiries
Disability Information	Blue Badge	3
Total		3

Analysis of Benefit Income Gain

Period	Actual	No of claims awaiting decisions/not known
Quarter 1	£14,765	8
Quarter 2	£28,043	10
Quarter 3	£28,108	24
Quarter 4	£100,528	26
Total	£171,444	68

Case Study

Before DIAL

Miss W is a 55 years old single woman in receipt of Personal Independence Payment and was in receipt of Employment and Support Allowance(ESA). She recently had another assessment and her benefit was stopped as she didn't get enough points. The decision was based on a short and ill-informed assessment which failed to address her problems with activities of daily life. Miss W was very anxious due to the loss of income and she struggled to pay even basic bills.

Advice provided by DIAL

DIAL helped her submit a detailed and substantive mandatory reconsideration and offered advice about how the points are allocated for the assessment. She made a claim for Jobseekers Allowance to give her some income until the Mandatory Reconsideration was looked at.

After DIAL

Miss B had the decision overturned and was awarded 15 points. She was placed into the Support Group. Instead of reinstating her ESA the Jobcentre adviser told her she had to make a new claim for Universal Credit, which she started. She was advised by DIAL that this was incorrect and that she should ring Employment and Support Allowance to get her money reinstated. She did this and her ESA was reinstated back to the £110.75 a week that she was on previously. The Universal Credit claim was cancelled.

Acknowledged Outcome

- Increase in weekly income.
- Money to pay basic needs and to pay for outside carers.
- Reduced stress and anxiety.

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being



Clean Green & Tidy team

		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
	Activity intervention targets	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twiggs Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on two other priorities as listed. Following a full presentation of progress to date to Penistone Area Council on June 7th 2018, a contract extension of 12 months was awarded to start from November 1st 2018. This report summary below covers quarter one of the new year 2 contract.

Summary of progress to date

2017/2018 Milestones	Targets
Staff Recruited	December 2017
Set up Multi Agency Steering Group	April 2018 (Still to be arranged)
Attend parish council meetings	March 2018
Attend Area Council briefing meeting	7/12/2017 10am - 12
6 month review report Presentation to Area Council	June 7 th 2018
12 month review report	November 2018
Year two contract meeting	January 2019

2018/2019 Activity Intervention Targets

	Q1 Oct-Dec Target	Q1 Oct-Dec Actual	Q2 Jan-Mar Target	Q2 Jan-Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul-Sept Target	Q4 Jul-Sept Actual	2018/19 Year Target	2018/19 Year Actual
No. of Twiggs led social action projects delivered	5	39	10		15		10		40 (48)	
Existing Groups/ Parish/ Town Councils supported	10	13	10		10		10		40	
Number of supported enforcement/ NCS/Probation Service/ Princes Trust Projects	0	0	0		2		3		5	No appetite for reparation work in <u>penistone</u>
New Community Groups supported	2	0	2		3		3		10	
Activities working with local schools	1	9	6		5		4		16	
Activities working with businesses	4	14	8		4		4		20	
Residents / groups taking responsibility for green areas/ shrub beds/ planters	1	7	5		3		3		(12)	
Number of individual Litter Picks completed	10	18	10		10		10		40 (144)	
Added value projects delivered (no targets set)		8								

Residents / groups taking responsibility for green areas/ shrub beds/ planters

1. Thurgoland Memorial - The Green Dragon Pub are taking actions to ensure the new plants are kept healthy.
2. The 'Marketeers' – Have started venturing further afield independently. We now offer support on an ad hoc basis as and when needed.
3. Lancasters Estate Agents – Purchased Tools to support the 'Marketeers' Group with their clean-up activities. We acted as the in between party instigating the relationship and helping to bring the two partners together.
4. Wortley Residents Group – Dismantled the Christmas Tree lights and disposed of the waste themselves following on from our support.
5. Resident – Bridge End. Now maintains the area at Bridge End Penistone independently. We have met with him on a couple of occasions to offer advice and assist with areas he found difficult to tackle alone. His confidence has grown

working with the team, and he enjoys both working with the group and independent activities.

Achieved Outcome/ Outcome Indicator Targets

Outcome Indicators

Outcomes:

- *Creating a well maintained, clean, safe, well presented and welcoming physical environment*
- *Local communities involved in ensuring areas are kept clean and litter free*
- *Reduction in levels of littering and dog fouling*
- *Residents/community groups taking responsibility for green areas/shrub beds/planters etc.*
- *Increase skills and work experience at local level*
- *Increase the number of people engaged in volunteering activities in the community*

	Q1 Oct-Dec Target	Q1 Oct-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2017/18 Year Target	2017/18 Year Actual
No. of new adult volunteers involved in Twiggs led social action projects	10	19	20		30		20		80 (based on 2 new vol at each project)	
No. of new young people volunteering		90	5		10		5		20	
Total Number of Adult		93							150	
Volunteers involved in Twiggs Led volunteering opportunities										
Total Number of Young Volunteers involved in Twiggs Led volunteering opportunities		7							40	
*No. of NEETS Worked with		0								
No. of events assisted which supports the visitor economy		0			3		3		6	
Volunteers Recruited and Trained	5	69 (includes school children using tools and equipment)	5		15		15		40	
Volunteer Hours supported		446.5							(1920)	
Number of Secondary Schools worked with	0	0	0		0		1		1	
Number of Primary Schools worked with	1	3	2		2		1		6	
Number of School pupils involved in environmental projects		86								
Number of local businesses worked with		7							(60)	
*No. of black large sacks of rubbish collected(no targets set)		55								

Achieved Social Value Objectives

	Q1 Oct-Dec Target	Q1 Oct-Dec Actual	Q2 Jan-Mar Target	Q2 Jan-Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept Actual	2017/18 Year Target	2017/18 Year Actual
No. of FT jobs created and recruited to	0	0	0		0				0	
No. of new apprentices employed	0	0	0		0				0	
No. of work experience placements	0	1								
% spend in <u>Barnsley</u>	95%	95% +	95%		95%		95%		95%	

Details of work experience placements delivered this quarter:

Placement 1 – Joined us from Aspire, completed 1 week work experience in the Penistone Area between 14th November and 28th November

Hot Spot Areas targeted this Quarter include:

We have acted upon and completed all jobs requested, promptly and to a high standard. Excellent feedback continues to be received on the ground.

Hot Spot Areas targeted this Quarter include:

Monday - AM - Market barn litter pick

PM - McDonalds Tankersley (monthly)

Tuesday - Water Meadows habitats and pathways clearance

Wednesday - Springvale Community Garden

Friday - Green Moor

Regular checks on South Lane lay-by's as and when required.

We are working on our forward planning for the next season, and will keep all relevant parties informed of changes to our regular working pattern.

Schools Worked with/ Developments

Silkstone Primary School

Activities Included: Our team worked independently during the morning collecting and sawing deadwood to prepare for the habitat building event in the wildlife garden. We then trained 12 primary school children to safely use our tools and limit hazards, before we started the activities. We split the group into different teams giving them alternate jobs. They learnt how to dig stumps into the ground and build a beetle habitat. As the digging was in process, we uncovered a lot of litter and plastic bags which had been buried over time – we cleared all of this. The children learnt about the benefits of deadwood and fungus and the wildlife it

attracts. During the activities the children witnessed a beetle making its way to the habitat which had just been built. We finished off our session with a discussion about how we can make our green spaces at home and in the community a better place to enjoy.

Oxspring Primary School

Our team paid a visit to the school to propose an activity building habitats in the rockery. We have received much better reception from the school this time around – the head teacher seems very interested and has confirmed that he will contact us very soon to set something in place.

Millhouse Green Primary School

19/11/2018 - Made a visit to meet the head mistress of the school (she has heard brilliant things about working with TWIGGS from other local schools). We discussed how we could develop the school's woodland area and then carry out various community activities in the local area. Our first session with the school to take place on 12th December 2018.

Tankersley Primary School

20/11/2018 – Visiting the school to put a programme in place with working with the pupils out in the community. We had a very positive discussion and will be starting out activities in the New Year.

Hoylandswaine Primary School, Memorial Garden

Activities Included: In preparation we dropped off high vises for all the participants.

We taught the children how to safely use tools and how to limit hazards before we began our activities. We carried out activities such as moss scraping and sweeping. We talked about how skills they've learnt can be used at home.



Business Supported/ Developments

Tesco Penistone

01/10/2018 – Our team arrived at the Market Barn to find 3 local volunteers already completing the litter clearance and weeding with their own tools. We guided the group further out into the village and cleared more litter as well as some smashed glass at the basketball court at the park. We discussed with the volunteers about giving them a group name and came up with 'Marketeers'. We collected and removed 5 sacks of litter.

08/10/2018 – Working with 2 local volunteers from the area, a marketer volunteer and Tesco's Community Champion clearing up the barn which was badly littered this week. We also worked as a team to clear up the smashed glass. We collected and removed 4 sacks of litter.

15/10/2018 – Marketers are managing to maintain the Market Barn throughout the week. We ventured out onto High Street, Penistone clearing up shop fronts and pathways. Approached by Lancaster's Estate Agents offering to give financial help to volunteers. We collected and removed 4 sacks of litter, and while working we discussed what tools volunteers could purchase with the funding offered.

22/10/2018 – Met the marketers who was already at the barn carrying out clean-up activities. Our team joined them to sweep up the dirt and cigarette butts left by the market traders. We collected and removed 4 sacks of litter.

29/10/2018 – Litter picking the market barn, we were joined by a new young volunteer. We collected and removed 5 sacks of litter. At this session, Mandy (Tesco's Community Champion) voiced her negative opinion with us not taking away the waste that Tesco had produced. We discussed that this wasn't part of the commissioned service in Penistone, she became very defensive. Mandy has been given instructions to contact either John Twigg or the Penistone Area Team if she still feels this is an issue.

12/11/2018 – Assisted 2 marketers to clear litter from the barn, we followed on through to the park where we cleared glass from the basketball court.

26/11/2018 – One of the worst states we have seen the market barn in, it was filled with smashed beer bottles. Our team along with 2 marketer's cleared the glass as far as the eye could see putting it into 4 separate bags. We also removed 2 bags of litter from the barn.

03/12/2018 – Over recent weeks, the market barn has turned into a glass clearance rather than clearing any litter. At this session we worked with two volunteers to clearing the glass ensuring any visitors are safe.

10/12/2018 – Working with 3 volunteers for 2 hours – We cleared up food waste and glass at the barn and nearby streets. Also, following a report of youths vandalizing the nearby waste bin we put it back to a usable state. We collected and removed 5 bags of litter and glass.

Lancasters (Estate Agents)

After recognising the work our team and the marketers have been carrying out behind their store (which leads onto the Market Barn) they have been very impressed and have praised the work. They asked if they could make a donation of some sort to show their appreciation.

Now that the Marketers have their own group and are carrying out sessions independently it would be ideal for them to have some tools.

Lancasters have donated £20 to the group to help them purchase a few items – from KDA in Barnsley, our team advised them which tools they would benefit from the most. We purchased a hoe, litter picker, shovel and a brush.

Rose and Crown Pub

Stopped by to see how the pub developments are coming along. The new owner has officially opened the pub and will provide free refreshments for any volunteers.

The Lord Nelson Pub

Independently purchased Pansies to be planted by volunteers, and contacted us to confirm.

Bank View Café

13/11/2018 We revisited the picnic bench area for another clean up session removing 2 sacks of litter, crown lifting trees to open the view of the reservoir and fields, we made a habitat pile and cut away encroaching grass. It's a well-used area by local people and tourists and it will now be a more pleasant experience to have lunch enjoying the views.

Penistone Spar

5/11/2018 Working with a volunteer from the SPAR to clear the litter around the car park and back of the store, our team strimmed down over grown grass to help reveal hidden litter too.

Horsfields Nursery

Donated Plants for Silkstone Primary School to plant in the community

Selection of some of the Groups Supported this quarter

Tuesday 30th October 2018 – Partnership working with **Springvale Community Garden**, **Thurgoland Memorial** and **Green Moor**.

First of all, we collected plants and assisted a Springvale Community Garden volunteer to load plants, manure and compost. We attended Thurgoland Memorial, unloaded the plants and started planting. Whilst we were there, we completed a general tidy up. We finished the day of by planting used plants at Green Moor playground which were no longer needed at Springvale. The George and Dragon Pub will be supporting volunteers ensuring the plants are kept healthy

Oxspring Parish Council

Friday 19th October 2018 – Our team supported two volunteers from Oxspring Parish Council to relocate a planter and help tidy up the playground carrying out activities such as; litter picking, moss scraping and clearing the leafs.

Working with Lens Friends and Stainborough Rotary Club

Activities Included: Working together to prune the debris. We discussed with both groups that there is a better way of utilising green waste other than burning it. We mulched the waste and scattered it onto the land.

Green Moor

Activities Included: Working with six volunteers from team Green Moor, we split them into teams of three and carried out tasks such as weeding and digging out old posts. We also chopped fire



wood ready for the beacon on the Isle of Sky. At the end of our activities together we spent some time planning out the next project



Water Meadows

Activities Included: Bench clearances and reinstating edges, we also scarped the moss and weeds on three bench area.

Hoylandswaine A628

Activities Included: Working with one volunteer and his dog along.

We assisted him to scrape the pavement on the A628, our volunteer has stated he “absolutely loves working with TWIGGS”.



Hoylandswaine Roundabout

Activities Included: Reinstating the pathway, raking out mole holes and reintroducing soil into the verge with 2 volunteers for the afternoon. We escorted the volunteers back to the meeting point as we were working near a busy road and wanted to make sure one of our volunteers (Alzheimer's) was doing okay. We achieved great results on the pathways and they now give clear indication to any passersby that it is safe to use the path.



Other Reportable Progress this Quarter

- 04/10/2018 - Visit to Millhouse Green Royd Community Garden. Arranged an event for 29th October to transform a fallen tree mess into a tidy wildlife habitat.
- 10/10/18 - Investigating a new youth group at Penistone Cycle Shop, explaining how Twiggs can support with activities.
- 15/10/18 - Met with a volunteer who we used to work with but lost contact. We arranged to do a litter pick and moss scrape on the 24th October 2018 at 1 o'clock.
- 15/10/18 - Attending our session with Penistone FM - reading out quotes from our regular volunteers of why they enjoy helping the community, we informed people of the brilliant work being done in local schools and promoted our current and upcoming memorial events.
- 16/10/18 - Setting activities in place with Wagon & Horses pub, Langsett date TBC
- 16/10/18 - Setting activities in place with Bank View Café, Langsett date TBC

- 16/10/18 - Organizing things with Green Moor as the next couple of week's events with Thurgoland Parish Council and Green Moor events coheres with removal of plants from the memorial.
- 19/10/18 - Meeting with Oxspring Parish Council member about the woodland and rockery to plan a tidy up event.
- 24/10/18 - Met with Pat Braithwaite at Water Meadows to discuss the boundaries and measure the benches, as the woodland is owned by Yorkshire Water.
- 31/10/2018 - Our team had a look on Darton Lane, Cawthorne to see if they could find any projects - we found a couple of untidy pavement areas which would be great to tidy up with volunteers from the local businesses in the area. We approached a café who were very keen to get involved - we have exchanged contact details and hope to set something up soon.
- 07/11/2018 - Our team received a donation of 100 crocus bulbs and 50 blue bell bulbs from Silkstone Horsfields, Pot House Hamlet, which we are going to use with Silkstone Primary School children.
- 08/11/2018 - Assessing Tankersley Business Park, majority of the waste is McDonalds related, however they won't join us due to their staff refusing. We will investigate their environmental policy
- 08/11/2018 - Met with two volunteers at Wortley, Howbrook to organize Christmas tree assistance and moss scrape (dates set in place)
- 14/11/2018 - Silkstone Horsfields asked us to call in and let them know our dates of works with Silkstone Primary School, as they are going to donate more bulbs.
- 14/11/2018 - Called into the Strafford Arms, Stainborough, to introduce Twiggs service - they gave us the details for their parish council, which we are going to send through some photographs of any future possible events.
- 19/11/2018 - Promoted our activities on the local radio (Penistone FM). Giving the public an update of what we have been up to and trying to reach out to local schools with regards to working with them in the community.
- 20/11/2018 - Catch up with the Penistone Area Team informing them of upcoming new activities.
- 22/11/2018 - Meeting at Penistone Village Hall with Penistone History Archive Group. The funding for the information boards for Tank Ramp and Turn Table is on the way. We discussed about tidying the area before signs go in and what kind of jobs can be done.
- 26/11/2018 - Went to visit Penistone FM rep as he has suggested he has a couple of contacts regarding storing tools (for the Marketer's) in the Penistone Area, as the council offices and local businesses are not practical
- 05/12/2018 - Attended Incredible Edible meeting hosted by David Griffin. 8 volunteers also joined us so that we could officially set up Incredible Edible groups.
- 10/12/2018 - Attending our regular broadcast at Penistone FM pushing awareness for bench clearances near the local people that we are currently targeting.

- 13/12/2018 - Team leader attended a meeting with John Twigg to discuss possible training opportunities for upskilling.
- 13/12/2018 - Wortley Rugby Union Football Club, meeting with David Griffin and representative of the club. We looked at the grounds discussing where would be best to place orchard and discussing community activity ideas. The site will hold Penistone's largest Incredible Edible orchard. The club want to reach out further than rugby and push health and wellbeing in the community.

The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

Isolated and Vulnerable Older People Service



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project for 12 months from January 2017-January 2018 with the option to extend the project for a further 12 months subject to satisfactory achievement of outcomes. At its Penistone Area Council meeting on the 5th October 17 the Area Council confirmed the recommendation to extend this project for a further year as all performance was satisfactory after year one.

The project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area, and is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people. This is the final report below for this contract which finished in January 2019, have satisfactorily achieved targets and outcomes.

Age UK Barnsley- Penistone Social Inclusion Project

Report to Penistone Area Team from Age UK Barnsley- Penistone Social Inclusion Project

October 1st to December 31st 2018

Introduction

This report is for the period from 1st October 2018 to 31st December 2018 of the service that is commissioned by Penistone Area Council to address social isolation among older people. The team from Age UK Barnsley is Karen Dennis who works to develop group activities and Ellen

Hall who works with individuals at risk of social isolation. They are supported by Jane Holliday, CEO of Age UK Barnsley who is responsible for managing the contract.

Service Promotion and Activity

This quarter has been focused on staying warm and well in winter and Christmas Events.

The Age Friendly work being done in Barnsley has highlighted that older people often do not have access to the internet and need information in other media forms. The latest Penistone Matters shared information about the groups and activities available in the Penistone area and details about bus times and Passenger Assistance Cards. We are very grateful to the Penistone Area Team that is so enthusiastic about adopting Age Friendly initiatives to the benefit of older residents.

The Winter Warmth Event was held on the 24th October with around 50 older people attending despite the weather. There were information stalls on various health related issues and help with home energy and insulation as well as more slippers being given out. Free refreshments were provided by Fair Trade volunteers and the tombola was very popular. We will be once again running the Winter Register to support vulnerable older people in the area through the bad weather.

A pop up Friendship Café was held at Café Crème in the run up to Christmas. This was aimed at people who were feeling lonely in the festive season. Only a small number of older people attended each session but it enabled us to signpost to both the Christmas Lunch at Penistone Grammar School and to the Information and Advice Service. Other older people from the Penistone area took up the opportunity to have Christmas lunch at our Queens Road Resource Centre where they were able to share their concerns and comments with Dan Jarvis MP who popped in.

A volunteer from the Wortley area took the opportunity to access Age UK training in leading physical activity sessions which was held at Leeds. This is a joint venture along with Morrisons who are providing funds for the training and for physical activity sessions to be held which will benefit people in the Penistone Area in the new year.

Information and Advice

We have continued to provide extra support directly into Penistone from the Age UK Barnsley Information and Advice Service for one day a week this quarter. We are piloting this because:

- Financial situation has a direct impact on older people's ability to socialise. When there is limited money the person will often stop going out in order to retain money for food and bills.
- Older people often need independent advice on a variety of subjects including how to access care, health and housing services.

- Many of the older people we work with need a lot of support close to home due to issues like disability, dementia and mobility issues.

We have been offering appointments for older people to meet with an adviser in their own homes or within the community in the Penistone Area. Claire Wright our Advice Worker is promoting and delivering this service in the area. Since August, Claire has worked with 28 older people in the Penistone area mainly in their own homes. Most contacts have been to support claiming with retirement age benefits and the estimated benefits gain since August has been £62,531. Other support and advice has been around health related issues, travel, boiler replacement and blue badges.

Groups and Activities Update

- Crown green bowling has now finished for the winter and will start again in April but the members will meet for coffee.
- Patchwork Projects is now running twice a month on Tuesday afternoons with an average of 14 attending.
- Paramount Cinema group usually see one production a month – an average of 10 people.
- Walking group meets twice a month, has 12 regular attendees.
- Crafty Chat , 1st and 3rd Tuesday each month, still has 6 regular members and covers any type of craft.
- How our Ancestors Lived has re-started in September to meet monthly – 12 attendees.
- West Africa Group – 8 attendees.
- Bread making, waiting for new dates.
- Vintage Social back open after summer has 16 attendees.
- U3A Drop In session is held on first Thursday of the month at St. John's Community Centre and usually gets 2-3 people joining and members coming to pick up the Buzz magazine and find out what's going on.
- The Healthy Mind, Healthy Life Group at Tankersley was intended to run for a fixed number of weeks but the attendees voted to keep it going. This new weekly group started in September and all members were completely new to the Penistone Social Inclusion Project. It takes place on Wednesdays between 10am and 12 noon and weekly attendance numbers are around 12. Ages vary from late sixties to mid eighties. The 2 hour meeting starts and ends with a chair based exercise session and there have been invited speakers as follows:
NHS England- Flu Vaccinations, Age UK Barnsley- Information and Advice, Nat West Bank- Fraud & Scams
- Healthy Cooking Sessions have started and two have been held so far with more planned in the New Year. This involves the group making a simple, healthy meal from scratch and sampling it. Recipe cards are given out and the group members try making the dish themselves at home.
- A Pub Lunch was held at the Red Lion in Worsborough which was very much enjoyed.
- The Afternoon Outings Club is designed for people who want to make new friends but lack confidence or have other barriers stopping them from joining a larger group and currently includes members who have depression, dementia and anxiety. It gives people who would not normally feel able to socialise the opportunity to make friends and enjoy an afternoon out. The group is small and utilises the Community Car Service.

Work with Individuals

We have now had 101 people referred to the individual service of which 77 were for longer term support. 5 referrals have been received in this quarter.

We have 33 active formal volunteers working in the service this quarter and 10 of these volunteers are working with someone as a Good Neighbour on a long term basis.

Service User Statistics						
Male	Female					
18	59					
British						
77						
Age 50-59	60-69	70-79	80-89	90-99	100+	NK
7	4	22	28	14	0	2
Address						
Penistone	Silkstone	Silkstone Common	Millhouse Green	Oxspring	Ingbirchworth	Crane Moor
33	8	2	4	2	3	1
Hood Green	Wortley	Crow Edge	Thurgoland	Thurlstone	Hoylandswaine	Dunford Bridge
3	1	1	4	4	5	1
Cubley	Cawthorne	Tankersley				
3	1	1				

The Community Car Service is operational and we have six drivers. There have been 80 journeys in this period. This is a slight increase on last quarter. We are on course to exceed our target for Year 2 of the contract but we need to continue to promote this service and also attract more drivers.

A total of 270 hours have been donated by volunteers in this quarter on this Penistone Social Inclusion Service.

Individual Outcomes

We have the opportunity to measure how the service improves the wellbeing of isolated older people and alleviates loneliness each quarter. We used the UCLA Loneliness Scale to measure loneliness responses and the Shortened Warwick Edinburgh Mental Wellbeing Scale (SWEMWBs) to measure wellbeing. These are widely used and accredited tools and both require service users to look at a set of statements and see which describes their current position. Service Users are asked to set a base measurement before the service is delivered and then again after 3 months or on ending the service if this happens sooner.

Outcomes Monitoring						
Statement	Points	1	2	3	4	5
SWEMWBS						
Which best describes your experience of the last two weeks?		None of the Time	Rarely	Some of the Time	Often	All of the Time
1: I've been feeling optimistic about the future						
2: I've been feeling useful.						
3: I've been feeling relaxed						
4: I've been dealing with problems well.						
5: I've been thinking clearly						
6: I've been feeling close to other people						
7: I've been able to make up my own mind about things						
Statement	Points	1	2	3		
UCLA 3 point scale						
		Hardly Ever	Some of the time	Often		
1. How often do you feel like you lack companionship?						
2. How often do you feel left out?						
3. How often do you feel isolated from others?						

The SWEMWBS Scale has a highest potential score of 35. This would mean that the person is always optimistic, feels useful etc. We found that the baseline mean average score across service users measured over this year was 19.5 while the 3 monthly reviews showed an average score of 24.6. This indicates an increase of 5.1 which shows the service is working well across the group to increase wellbeing.

The UCLA Loneliness Scale has a highest potential score of 9 and a lowest potential score of 3. 9 would indicate that the person often lacks companionship, feels isolated and left out. 3 would indicate that they rarely feel any of these. The mean average score for service users at baseline over this year was 6.9. This indicates that there are fairly high levels of loneliness among the group. The review average scores for the same people after 3 months of service was 5.1 which is a reduction of 1.8 showing that the service is working to alleviate loneliness.

These scores are used with individuals to help them plot their personal journey and to identify the areas that they still need to work on. Looking at these as averages across all service users gives strong indicators that the service is alleviating loneliness and improving wellbeing of the older people we are supporting. Over this year 94% of those reviewed had increased their wellbeing and 89% reduced their loneliness measures.

Compliments and Complaints

In this period, we have received no complaints about the service. Feedback comments that were passed on include:

"You have been so patient with me. It's been wonderful"

"Everyone has been so kind. I can't believe how lovely everybody is"

"It's hard for me to get out of bed some days but you have really helped me with everything you've done. I can't thank you enough for all your encouragement"

"I can't tell you how lovely it is to have mum getting out a bit"

Volunteer: *"I don't feel like I'm volunteering, I feel like I have a new friend"*

Future Events

This contract finishes in mid-January 2019 and the new service will start in line with the three grants that are being commissioned by the Area Council. We are looking forward to new challenges especially in terms of delivering Age Friendly Penistone, Community Forum and Men in Sheds.

Year 2 Milestones, Outcomes and Interventions: Performance Targets

Milestones up to December 31st 2018

Milestones and targets	Date and comments
Quarterly Meetings with Area Manager	April, July, October and November Due Date for Report 13 th April Meeting 27 th April Due Date for report 4 th July Meeting 27 th July Interim report 12 th September Due Date for Report 12 th October Meeting 19 th October Meeting Q3- 18/1/19
Scheduled Meeting with Elected Members	TBC
8 x Sloppy Slipper Events To be delivered	Quarter 1 – 2 Events delivered. Quarter 2 – 6 Events delivered
3x Further Events to be delivered inc. Winter Warmth, Summer Barbecue	Summer Barbecue Winter Warmth delivered 24 th October Christmas Lunch alongside Penistone Grammar/ Pub Lunch
Minimum of 3 new groups/activities set up by June 30 th and 3 further new groups/	Weavers Court- Tea and Chat Group Drop-in .

activities by December. Total 6	Healthy Mind, Healthy Life Afternoon Outings West Africa Healthy Cooking Sessions
2 case studies per quarter produced.	Attached to reports

Activity Intervention Target (New 2018 targets in italics)

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of Eyes on the Ground Activities		2		6	0	0	0	0	8	8
Interventions Delivered	<i>125</i>	185	<i>125</i>	300	<i>125</i>	431	<i>125</i>	333	<i>500</i>	1249
No. of older people attending new groups/activities as result of programme		51		25		55		42	100	173
No. of older people accessing services/local facilities as a result of the programme.		115		228**		227		144	200	714
No. of Love Where you live events		4		8*		2		5***		18
No. of Love where you live volunteers		22		12		10		7		

**Sloppy Slipper Events, consultation and fashion show, Macmillans*

*** inc. Sloppy Slipper*

Inc Winter Warmth, Friendship cafes and pub lunch

Outcome Indicators

Outcomes: Being Healthy and Safe

Staying Connected and Reducing Isolation

Enjoy and Achieve

Making a positive contribution/promoting independence

Having Choice and Control over your life and activities

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
% showing improvement in wellbeing/ reduction in loneliness		100%		100%		80%		100%	80% To show improvement	89%
% showing substantial improvement. Increased feelings of health and wellbeing among older, vulnerable people. Use of shortened wellbeing scale		100%		83%		100%		100%	80% To show improvement	94%

focused on feelings of mental and emotional wellbeing. SWEMWBS										
Feedback (compliments and complaints) from family members, professionals and other individuals who refer to the Project.		2		3		3		5		
Increased number of journeys made as a result of the Good Neighbour Service, Community Car, Transport Companion	50	59	50	67	50	78	50	80	200	284

Social Value Objectives

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of jobs created and recruited to									2	2
No of local volunteers deployed as a result of this project		38		35		32		33		
% of contract price spent locally		98%		98%		98%		98%	95%	98%
No of new groups created		1		1		3		1	6	6
No of existing groups supported		3		3		3		1		10
No of new volunteers		3		3		5		6		17
No of new volunteer hours		8		73		60		69		210
Total no of volunteer hours (new and existing volunteers?)		215		303		254		270		1042
No of new volunteers attending 3 or		2		3		4		5		14

more events.									
No of volunteer * opportunities created		7		8*		2		5	

*As Love where you live

Age UK Barnsley Case Study 1

Title Individual Case Study
Date December 2018
Ward Area Penistone
Summary H was referred to us by her daughter. H has dementia and has moved to Penistone to be nearer her daughter. H is a people person and enjoys socialising, but didn't know what was happening in the area. H was hoping she could find somewhere to go and meet friends who were understanding of her dementia.
Key Learning Points This case shows that conditions like dementia don't have to be a barrier to someone meeting new people and getting into a new routine that includes socialising and getting out of the house.
Background H moved to the area and she didn't know it very well. She was unsure where to go and got into a habit of walking up to the High Street every day and having a drink in a local café. However, she felt lonely despite being around people and her daughter felt that she would benefit from having company and meeting new people. H's dementia fluctuates and she has good and bad days. They wanted help introducing H to new things.
Who was Involved: Staff - 2 Existing Volunteers - 1 New Volunteers Hours Given – 20+

Any unplanned outcomes (Good or Bad)

Getting H in to a routine has proven difficult because of her memory, but that hasn't stopped her enjoying herself when she does go out. The Social Inclusion Worker (SIW) texts H's daughter when she is due to go to an event and her daughter reminds H to be ready. It was hoped that H would learn the routes to the groups and be able to attend herself. However, although H has attended the same groups regularly, she does still rely on someone getting her there.

The people in the groups she has attended have all been very understanding and H has commented about how friendly and welcoming everybody who she met has been. She has met some new friends and the SIW has introduced her to people who live near her by taking her on trips out with small groups of neighbours. Despite the outcome of H getting into a routine she could follow herself not being achieved, she has found places where she can go when she is well and is welcomed.

Outcomes of Project

We have introduced H to new groups and she has met some new friends. This has enriched H's life and she has started to feel part of the community.

What could have been done better

It would be ideal if someone from the groups she attends could call round for her to walk her to the event but this has not been possible so far.

Next Steps

As H's health is in decline, it is unclear how long she will be living independently in the Penistone area. However, for the time being she now has some neighbours she knows who she has been out with on several occasions and has a couple of friendly groups on her doorstep that can she go to when she is feeling up to it.

Age UK Barnsley

Case Study

Title: Social Inclusion Project – A Summary of Group Activity

Date: 31.12.18

Ward Area: Penistone East and West

Summary:

The project has been active over the last 2 years and has been highly successful in supporting older people to access services and activities to help reduce a feeling of loneliness and isolation.

A range of interventions have been used to support individuals: Community Car Scheme, Befriending, Good Neighbour, Winter Warmth events, Winter Register.

A number of new groups have been created by working in partnership with Barnsley U3a and many older people who had no previous knowledge of or involvement with this organisation are now signed up active members who regularly participate in group activities. Existing members of Barnsley U3a who live in the Penistone area are now able to access activities closer to home. Other new groups have been set up – Weavers Court Tea & Chat and the Healthy Mind, Healthy Life group at Tankersley. Healthy Cooking demonstrations and chair based exercise sessions are being delivered, thereby contributing to improving the health and wellbeing of older people and empowering them to take responsibility for their personal health and wellbeing. A number of people are now regularly volunteering and supporting older people in the Penistone area. The project has provided an opportunity for bringing partner organisations together to work jointly on events and activities that have had mutual benefit and have contributed positively to the overall wellbeing of older people. Local voluntary led groups have been supported by the project and this has facilitated better joint working and sharing of knowledge and experience. The profile of Age UK Barnsley has been raised in the Penistone area and the organisation is now recognised as a key agency providing support to older people in the area.

Key Learning Points

- To provide more opportunities for older people to access services and activities in the Penistone area and help to reduce loneliness and isolation. eg, new U3a Barnsley groups
- To support existing groups and organisations by working together on joint activities eg. summer garden party, Winter Warmth events
- To involve more people as volunteers supporting older people to feel less lonely eg. volunteers running the Weavers Court Tea & Chat group

Background

- In the first year many of the activities of the Social Inclusion project had taken place in or close to Penistone town centre and we had engaged successfully with many service users.
- The second year has had more focus on working out in the surrounding villages making it easier for local people to participate. It was expected that it would also provide a better opportunity to engage with hard to reach older people.

Who was Involved:

Staff – Yes

Existing Volunteers - Yes
New Volunteers - Yes
Hours Given – 24.5 hrs

Any unplanned outcomes (Good or Bad)

- The Eyes on the Ground group was set up in the first 3 months of the project. It's aim was to bring voluntary groups and other organisations and individuals together to be the eyes and ears in the community to identify hard to reach older people who may be lonely and/or isolated and in need of support. However, people felt unable to make a judgement on who in their local community might have been hard to reach and in need of support. Consequently, this group wasn't able to achieve its potential and it was decided to consider other ways of identifying hard to reach older people.
- The Sloppy Slipper project was put in place to raise awareness and help to reduce the risk of falls. It was thought that by running several events in various villages there would be a good chance of engaging with some older people who were more hard to reach. Although it did engage with some new service users there is still potential to find hard to reach people through other means.

Outcomes of Project

- 10 new groups have been set up in partnership with Barnsley U3a.
- 1 new group has been set up and is run by 2 volunteers and will continue beyond the life of this project.
- The Afternoon Outings Group utilises the Community Car Service as a means to getting small groups of older people out into the wider community.
- Other new groups have been set up and currently run by a Social Inclusion Officer with a longer term plan to recruit volunteers to take them on thus ensuring long term sustainability.
- There is a good network of groups and organisations, including active older individuals who are now working together on a regular basis and can be called upon to offer support as and when required.
- The profile of Age UK Barnsley has been raised in the Penistone area as an organisation that provides valued and effective support to older people to reduce loneliness and isolation and contributing to improving their general wellbeing.

What could have been done better

The Eyes on the Ground Group was not successful in identifying hard to reach older people.

The Sloppy Slipper events did engage with some hard to reach people but has only touched on this and there is a lot of potential to do more

work in the villages that will help to address this.

Next Steps

- To start delivering the new contract from January 2019.

Public Health Outcomes this project helps to achieve

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
4.13	Health related quality of life for older people

Sporting Penistone



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The project has continued to satisfactorily meet targets and is contributing to both health and wellbeing as well as supporting young people in the area through it's volunteering offer. A development plan is progressing for Sporting Penistone which this project contributes to by building the volunteering capacity for the longer term. This project concluded at the end of this quarter and below is the final summary of activity for this final quarter.

Milestones, Outcomes & Interventions: Performance Targets

Q3 2018

Project update

Project	Progress, achievements, issues
Volunteer Administrator role	<p>Work continues on updating and improving policies and procedures, getting input from volunteers.</p> <p>There has been support for the funding applications regarding our refurbishment plans. We sent out questionnaires to the local community asking for their views on what they want from the leisure centre; we got a very good response. Our volunteers helped to input the raw data so that we were able to quickly analyse the results.</p> <p>Following consultation from staff, the trustees have been working on developing improved links between the Board and staff and volunteers. A structure of support is being trialled which enables more effective communication of priorities on a monthly basis. This has enabled the staff to focus on their own roles and ensure volunteers are clear on their tasks.</p> <p>We have run an emergency at work first aid course, a member of staff trained as a mental health first aider and we have also provided online safeguarding training for skating volunteers.</p>

Milestones

Milestones and targets	Progress, achievements, issues
Equipment purchased Volunteer Administrator recruited	N/A This post was an initial 0.5 one (20 hours per week) and since the project started we have another administrator working 21 hours per week and a communications officer working 15 hours per week. The focus has been on the gym policy and membership in line with GDPR and updated insurance requirements. This has involved consulting and communicating with volunteers around the changes to procedures. There has also been ongoing building issues which has inevitably meant some time has been spent on this area. Also as part of the refurbishment plans time has been spent on organising and liaising with surveyors. There has also been a focus on the distribution of tasks across existing staff and volunteers to ensure time is used productively and particularly volunteers are given opportunities to contribute in line with their needs. We have been actively trying to engage new volunteers There has been a particular focus on the gym instructor volunteers to ensure they are supported to follow the procedures in line with our policy. This has included supporting newly qualified instructors.
Systems in place to improve volunteering	

Activity Intervention Targets

	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	T	A	T	A	T	A	T	A	
Number of people attending training sessions					5	8	5	0	5	9	5	6	5	0	5	9	30
Number of volunteers, accounting for losses. Initial 40			45	42		48	50	54		62	55	57		64	60	60	60
Number of LWYL events			1	0				1		0	1	0		0		0	2
Number of new volunteers			5	7	5	10	5	5	5	11	5	7	5	9	5	4	35
Number of new community groups, activities or classes supported					2	2		0	2	2		0	2	0		0	6
Number of volunteer hours Initial: ave 57/wk, 723/qtr (13 weeks)	723		749	758	775	803	814	676	840	909	879	645*	905	916.5	944	884	6629
Number of volunteer opportunities created			1	0	1	1	1	1	1	2	1	0	1	0	1	0	7
Number of fte jobs created	0.5	0		0.5			0.2	0		0.4		0		0	0.3	0	1
No. of adult volunteers engaged (new)			4	4	5	7	4	3	5	7	4	7	5	4	4	3	
No. of young people engaged in volunteering			1	3		3	1	2		1	1	0		5	1	1	
No. of new activities which involve young people under the age of 18*					1	1		0		1		0	1	1		0	
No. people achieving a qualification							5	0**		0**	5	2**		1	5	3	

*numbers lower than expected – recording system to be re-communicated.

**volunteers identified and courses being sourced for gym instructor qualifications to commence early in 2018

***further training being identified for more gym instructor qualifications

Summary of volunteer hours overall

SUMMARY OF VOLUNTEER HOURS																		
Week	Q2 2017			Q3 2017			Q4			Q1			Q2			Q3		
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
1	62	87	80	50	33	43	76	80.25	65.5	53.25	65	37	61.75	73	66	53.75	83.75	56.5
2	76	65	62	94	56	68	158.75	123.75	32.5	48	49	77.5	55	84	61	60.25	70.25	71.5
3	67	63	39	53	59	30	92	69.75	30.25	35.5	58.75	39.25	60.5	77.5	76.75	58.5	75.75	91.5
4	46	45	49	70	66	0	59	25.5	54	61.75	49	35.5	72.5	56.5	100.5	91.25	84.75	25.5
5	0	0	62	54	0	0	42			35.5			71.5				61.5	
	251	260	292	321	214	141	427.75	299.25	182.25	234	221.75	189.25	321.25	291	304.25	263.75	376	245
Q total			803			676			909.25			645			916.5			884.75

Case Study 1/ good news story

Summary

We have been able to support another request from a young person to volunteers as part of their Duke of Edinburgh Award scheme.

The young person says,

“I learnt to rollerblade at the leisure centre, through the lessons and public sessions. I really enjoy the opportunities to skate in a safe, indoors area and now enjoy the teen discos too! When I started my Duke of Edinburgh award at school I was keen to volunteer at Penistone Leisure Centre with the skating sessions. My favourite parts about volunteering are the times when I can help and support the younger children with their skating skills. I like meeting new people and I can do this whilst volunteering at the centre. “

Key Learning Points

Using experience from a previous young volunteer we have provided appropriate support for them.

We can now use this framework to provide further volunteering opportunities of this nature.

Who was Involved:

Staff: 2

Existing Volunteers: 1

New Volunteers: 1 Hours Given: 14
Next Steps To encourage more young people to volunteer via our skating sessions building on our experience and previous success.

Next Steps

To encourage more young people to volunteer via our skating sessions building on our experience and previous success.

Case Study 2/ good news story

Summary

We were nominated for a Proud of Barnsley Award in November. We were able to reward the efforts of a small number of our volunteers by inviting them to the awards ceremony at the Metrodome.
--

Whilst we are not motivated by achieving external awards it was a great opportunity to publicly recognise the hard work and enduring enthusiasm of our volunteers without whom we would not be able to provide the services to the community.

Key Learning Points

The importance of the recognition of our volunteers not only from an internal point of view but also externally.
--

Any relevant background

Who was Involved:

Staff: 1 Existing Volunteers: 6 New Volunteers: 0 Hours Given: 20
--

On line links to reported achievements this quarter

Volunteer instructors covering more induction slots

<http://www.penistoneleisurecentre.org.uk/new-you-new-induction-times/>

Cardio Room revamp donated paint and pics and volunteers did work

<http://www.penistoneleisurecentre.org.uk/thanks-we-couldnt-do-it-without-you/>

Extra bonus for volunteers 2 for 1 adult skate tickets

<http://www.penistoneleisurecentre.org.uk/extra-reward-for-our-hardworking-volunteers/>

<http://www.penistoneleisurecentre.org.uk/special-offer-on-adult-skate-disco-tickets-for-volunteers/>

<http://www.penistoneleisurecentre.org.uk/reminder-extra-volunteer-bonus-two-for-one-on-adult-skate-disco/>

Proud of Barnsley awards

The evening -

<http://www.penistoneleisurecentre.org.uk/proud-of-our-centre-and-proud-of-our-volunteers/>

One of the preview pieces –

<http://www.penistoneleisurecentre.org.uk/awards-will-be-announced-this-weekend/>

Rachel also put this out for volunteers to help input the survey data

<http://www.penistoneleisurecentre.org.uk/could-you-help-us-plan-our-refurbishment/>

And letting people know what's being done with their input – consultation

<http://www.penistoneleisurecentre.org.uk/your-views-will-count/>

Santa volunteer appeal – which of course we found one

<http://www.penistoneleisurecentre.org.uk/holiday-help-have-you-got-any-free-time/>

Appeal for DIY person – found one

<http://www.penistoneleisurecentre.org.uk/are-you-a-dab-hand-at-all-those-odd-jobs/>

Funding news and appeal for anyone with funding bid experience (I don't know whether someone came forward to help with this obviously it's not in my area of work).

<http://www.penistoneleisurecentre.org.uk/refurbishment-news-can-you-help-us-make-the-next-step/>

Thanks for support from Round Table

<http://www.penistoneleisurecentre.org.uk/disco-fever-is-high-thanks-to-the-round-table/>

Call for a Wednesday evening volunteer – we got one

<http://www.penistoneleisurecentre.org.uk/what-do-you-do-on-wednesday-evenings/>

Public consultation deadline warning

<http://www.penistoneleisurecentre.org.uk/last-chance-to-have-your-say/>

With volunteers help – the centre is now open earlier on Saturdays

<http://www.penistoneleisurecentre.org.uk/saturday-gym-new-longer-session-is-to-stay/>

Call out for festive fun volunteers for xmas holiday activities

<http://www.penistoneleisurecentre.org.uk/festive-skating-volunteers-we-need-you-already/>

Call for volunteers for Monday and Wednesday evenings

<http://www.penistoneleisurecentre.org.uk/could-you-be-the-one/>

One of the early consultation calls for opinions

<http://www.penistoneleisurecentre.org.uk/dont-forget-to-have-your-say/>

.... And we had an appeal for a Monday daytime reception volunteer which is nearly filled – but that was just by poster on the centre walls.

<http://www.penistoneleisurecentre.org.uk/young-volunteer-leads-the-way-on-leisure-centre-eco-drive/>



Penistone Leisure Centre is led by the community for the community. It is run by volunteers who open the gym, apply for funding, manage the building and money, do repairs, run skating sessions and many other things. If you can help us out in any way, we'd love to hear from you so we can make Penistone Leisure Centre even better.

Penistone FM Young Voices project



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This is first report for this project which aims to provide skills and training for young people to provide radio broadcasting. The project has made a good start, it engages with the local Penistone Grammar school and has already developed good links with in being able to provide work placements for young people wanting to gain the experience to enter the broadcasting industry.

Project outcomes summary

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 <u>Training</u> Deliver training to 10 people	<ul style="list-style-type: none"> Recruitment and then training programme given to individuals or pairs 	<ul style="list-style-type: none"> September 2019 	Training for presenting given for three young people, and NCFE training for two further young people
Outcome 2 <u>Volunteering</u> Provide volunteering experience opportunities for people	<ul style="list-style-type: none"> All given chance to present or interview at Penistone FM 	<ul style="list-style-type: none"> November 2019 	Sixteen separate volunteering sessions provided so far
Outcome 3 <u>Work Experience</u> Recognised work experience opportunities in Penistone FM Community Radio	<ul style="list-style-type: none"> All given opportunity to experience working conditions at Penistone FM or other organisation 	<ul style="list-style-type: none"> November 2019 	Five opportunities for work experience in editing audio or filming video given so far

Summary of progress to date

Funding for the project took a little time to come in, though we actually began the project in mid October, presuming the money would come.

The first cohort of young people was recruited and since then a number of other young people from the area have expressed interest in joining in, so the project looks in fine form at the moment.

Some are training in presentational and interview skills and a further two are trying to complete the NCFE exam. Two others have now said they'd like to take on the NCFE when there is space, and two more young people have expressed interest in taking up training for the radio.

I have held sixteen separate volunteering sessions so far, with individuals, pairs and groups which have proved quite successful. I've been able to get readings for Remembrance week as well as Christmas stories from the young people from Penistone Grammar School which have been aired on Penistone FM. I also tasked them with writing several Christmas ads for our advertisers which the young people recorded, edited and added music and sound effects to. I've tried to make everything I do directly relevant to the normal work we do here at Penistone FM so it feels more like Work Experience than just a training session. One of the group has been accepted for a week's Work Experience with Penistone FM in July this year.

I've also been able to provide opportunities for Work Experience for Joe to edit audio for the station. He's interested too in filming, so he's been using cameras, setting up shots and beginning to edit video too.

Penistone Sixth Form are a great asset to us in delivering this project; they come down here every Wednesday afternoon for what they call "Enrichment". It's not compulsory, so occasionally some leave, deciding that radio is not for them, or they get caught up in doing extra "A" Level work. This obviously impacts on our achieving our targets. This has already happened this year on two occasions.

As part of the work with the Sixth form, I got an ex-bank manager in to talk about interview techniques, letter writing and CVs as I thought that would be useful real-life stuff for them. Lined up this term is David Markwell from BBC Radio Sheffield to talk about careers in radio and Wayne Harper from QED to talk about managing finances. If someone comes to give a talk, I feel it has to be useful and relevant to the trainees,

MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Project Launched	October 2018	Launched in October 2018
First group of Young People recruited	January 2019	Five young people recruited
At least ten young people trained (presenters, interviewers or exam)	End August 2019	Training has begun but not completed yet.
Young people completed a further volunteer experience, attending further education or gained a job.	End October 2019	Sixteen identifiable volunteering opportunities have been taken up by the trainees.
Young people given work experience at Penistone FM or	End September 2019	One young person has been given work experience work at

elsewhere		Penistone FM. One more, longer stay is planned for July 2019.
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QUARTERLY PROJECT TARGETS

	Quarter 3		Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	T	A	
Number of people attending training sessions	4	5	4		3		4				15
Number of volunteer sessions given	15	16	15		10		10				50
Number of young people involved in Work experience opportunities which could be used for entering media and digital editing work.	3	5	3		2		2				15

South Pennine Community Bus Service

Penistone Local Link



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This is the second report of the service which has received funding from the Working Together Fund to provide it's operational running costs for a 12 month period from April 2018, following a six month pilot also funded from the Working Together Fund. The project provides a bespoke bus service which is staffed by volunteers who offer additional support to enable older and more vulnerable residents in the area to get out and about to shop or meet up with others in their local area. Progress is satisfactory, and South Pennine are developing sustainability plans to be able to continue the service in the future.

Project outcomes

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress
Outcome 1 Allowing people to access local services	<ul style="list-style-type: none"> Provision of bus service and monitoring of use 	<ul style="list-style-type: none"> 120 pax per week 	276 Pax per week average
Outcome 2 Removing loneliness and isolation	<ul style="list-style-type: none"> Reaching out to those who are unable to access mainstream transport 	<ul style="list-style-type: none"> 120 pax per week 	276 Pax per week average
Outcome 3 Integration of the community	<ul style="list-style-type: none"> Promoting a community bus service that is open to all using community groups and 	<ul style="list-style-type: none"> Number of new groups reached per quarter 	Regularly attending events and coffee

	networks in the area		mornings.
Outcome 4 Activating volunteers	• Mobilising volunteers locally to help promote the service and ascertain important feedback	• 5 volunteers	5 Volunteers

Update & Progress Report

The Penistone Local Link 25 service is continuing to grow and is further established in community life. As the monitoring report demonstrates passenger numbers continue to grow (with the exception of the Christmas break) as we now look to develop the service for the future.

Future Sustainability & Funding

We are continuing the work set out in the last report to secure the future of the service. We are also looking at ways that we can expand the service which will increase the on bus revenue thus helping the financial sustainability of the service. We will continue to consult members and officers on our progress with this.

Volunteers

We currently have 5 active volunteers working in our organisation. Our volunteers support our services by taking our message out to the community. Whilst we haven't been able to recruit any more volunteers since the last report, we are planning to get in touch with Voluntary Action Barnsley to help us with advice to find volunteers in the community. Our existing team of volunteers have continued to deliver timetable leaflets to homes and outlets across Penistone and speak to local residents on the street.

Connecting with the Community

Our staff and volunteers are active in the Penistone community every week. We speak to informally to groups of people weekly in the following places:

- St John's Church Coffee Morning
- Penistone Library
- Penistone Market
- Penistone Country Market at St. John's Community Centre
- Wards Café (who are very supportive of our service)

We are now tasked with setting more formal sessions where we can speak to community groups and residents associations about our services. We hope to also integrate some travel advice and information for those less confident in using public transport.

Building Partnerships

We want to form a constructive partnership with SYPTTE so that we can work together on building sustainable bus services for all of Penistone and its surrounding areas. We seek to meet SYPTTE at the earliest opportunity to find new and innovative ways to provide relevant and sustainable bus services for the future.

Taking our message further - BBC Look North

As bus services nationally are in decline, the Penistone Local Link 25 service bucks the trend. This has attracted the attention of the BBC who have spent the day with us filming and reporting the service whilst interviewing passengers. The message is that this service is the future and our model can be replicating across the country as a sustainable solution for providing rural and lower demand bus services.

MILESTONES

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Timetables distributed and targeted drops completed	Ongoing	Timetables distributed to local outlets and at community events
Volunteers promoting service to community networks	Quarterly	Regularly attending events and coffee mornings
Evaluate the service including passenger information	Monthly	Monitoring the data from our electronic ticket machine
Sustainability options explored and progressed	Quarterly	Exploring new ways of funding the service for its long term sustainable future

1. QUARTERLY PROJECT TARGETS

	Qtr 1		Qtr 2		Qtr 3		Qtr 4		Total Project target
Activity/Intervention	T	A	T	A	T	A			
Number of people using the service	480	2782	480	3313	500	3017	500		
No of new passengers quarterly		734		531		382			
No of volunteers involved locally in promoting the service	5	5	5	5	5	5	5		
No new groups worked with by volunteers	1	2	3	2	3	3	3		
No of passengers consulted	25	25	30	30	40	40	50		
% Income generated to sustain service	10	10	20	10	30	15	40		
No passengers accessing health related services									
No passengers accessing social activities									
No passengers accessing retail/business									



“It’s not a bus, it’s a community centre on wheels.” - Raymond



BBC Look North filming the 25 service.



In Autumn last year we introduced a 'Mini Mobile Library' on all our services. For no charge at all passengers can bring, borrow or swap books.

BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
February 14th 2019**

**Report of the
Penistone Area Council Manager**

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

- 1.1 This report provides members with an update on the following commissioning and procurement activity:
- Supporting Vulnerable and Isolated Older people service
 - Working Together Fund
 - Clean & Tidy Service
- 1.2 The report outlines the proposed Area Council priorities for 2019/2020
- 1.3 The report outlines a proposal to review the requirement of a Penistone area Community Magazine
- 1.4 The report outlines the current financial position.

2.0 Recommendations

- 2.1 **That members receive the update on the procurement activity.**
- 2.2 **That members note the update and progress for the allocation of the Supporting Isolated and Older People Grant fund**
- 2.3 **That members note the update on the Penistone Working Together Fund and agree the proposal to allocate additional monies from the remaining 2018/19 budget**
- 2.4 **That Members note the update on the Twiggs Clean and Tidy contract from within this report**
- 2.5 **That members agree the proposed priorities for Area Council for 2019/2020**
- 2.6 **That Members note the financial update on the budget for 2018/19**

Supporting Vulnerable and Isolated Older People Service

- 3.0 At a Member briefing on 17th May 2018 Members reviewed the existing commissioned service to address the needs of isolated and vulnerable older people in the Penistone East and West area, delivered by Age UK. It was concluded that whilst outcomes from the existing contract
- 3.1

were being addressed satisfactorily, there was a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.

- 3.2 At the Penistone Area Council meeting on 7th June 2018, following an options appraisal to allow Area Council to consider its approach, it was agreed that specific programmes of work (as identified in the options) should be supported and funded through PAC grant funding.

- 3.3 At the Penistone Area Council meeting 19th July 2018, it was agreed that £70k was made available from 2018/9 Penistone Area Council fund allocation to set up a 'Supporting Vulnerable and Isolated Older People Fund' (SVIOP) with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.

- 3.4 Members were provided with the opportunity to comment on the grant outline proposal following Area Council on October 4th 2018, and the grant was advertised for applications on November 2nd. Applications were received and assessed by the SVIOP grant fund panel on December 11th 2018 and Age UK were recommended as the preferred supplier for delivery of all three lots of the grant fund to commence January 17th 2019.

- 3.5 The existing commissioned service to support Isolated and Vulnerable older people delivered by Age UK continued to report satisfactory outcomes (as illustrated in the Penistone Area Council Quarter 3 Performance report presented at this meeting) and the contract was concluded on January 16th 2019.

- 3.6 Following a pre-contract meeting in January 2019, new contracts have now started for each of the SVIOP grant funded services and progress will be reported to PAC at its next scheduled meeting on April 11th 2019.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.

- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 2016 the Penistone Area Council Members considered their priorities for the 2017/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together Fund (PWTF) and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of **£202,038**

- 4.3 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget

- 4.4 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of the Working Together Fund is carried forward to 2018/19 and that funds be promoted widely to attract applications.
- 4.5 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel which would be considered at its meeting on May 30th 2018. In light of this, Working Together Funds have not been widely publicised.
- 4.6 At the Area Council meeting on 19th July 2018 it was agree to accept appropriate informal requests for funding from PWTF, and that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.
- 4.7 Since July 2018 the panel has given consideration and approvals have been given to fund a number of further projects totalling **£17,535** to support current PAC priorities including; two projects to support young people, an extension to the DIAL information and advice service, a new debt advice pilot to be delivered by CAB Barnsley, and an extension to complete the TPT station project, leaving a current unallocated total of £4,428 within the fund.
- 4.8 **Total allocations to date**

Penistone FM	£ 15,627.00
Penistone Round Table	£ 11,660.00
Penistone Scout Group	£ 8,050.00
Sporting Penistone	£ 16,230.00
DIAL (Information and Advice service 2017)	£ 4,275.00
Barnsley Market – BMBC Market Barn additions lighting and Wi-Fi	£ 6,740.00
Penistone Youth Project (TYS)	£ 8,730.00
The People Focussed Group (Bumping spaces)	£ 19,836.00
Cycle Penistone CIC	£ 5,990.00
Penistone FM Community Radio Older people	£ 19,840.00
South Pennine Community Transport CIC 2017 pilot	£ 5,000.00
Trans Pennine Trail Conservation Volunteers Penistone Station project	£ 6,630.00
Allocation to Ward Alliances	£ 10,000.00
DIAL (Information and Advice service 2018)	£ 4,395.00

South Pennine Community Transport CIC 2017 Pilot extension	£ 6,538.00
South Pennine Community Transport CIC Service Delivery 2018/19	£ 20,000.00
TPT conservation volunteers Penistone Station project extension	£ 2,890.00
Penistone FM Young Voices	£ 7,644.00
DIAL (Information and Advice service 2019 with option to extend to 2020)	£ 9,700
Finding Your Place YP project (c/o Cycle Penistone)	£ 5,720
CAB Barnsley (Information and Advice Debt support Pilot 2019)	£ 2,115
Total Allocations to date	£ 197,610
<i>Amount remaining for allocation</i>	£ 4,428

- 4.10 Members are advised that the current funding to support the South Pennine Community Transport Bus service 25 comes to an end at the end of March 2019. Whilst steps are being taken to seek future funds by South Pennine Community Transport (See Quarter 3 performance report presented at this meeting) , a decision is needed as to whether an application would be welcomed for any further future funds to support this beyond March 2019.
- 4.11 Members are advised that in order to support any applications for future funding from this fund, a decision is needed to allocate further monies from the remaining 2018/19 PAC budget and consider further future allocation from the 2019/2020 budget after April 2019 in light of demand (Ref to sections 7.0 and 9.0 within this report)

5.0 **Clean, Green and Tidy Service**

- 5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd was successful in being appointed as the preferred provider and started their contract on the 1st November 2017.
- 5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8th and April 5th 2018 showing satisfactory progress against contract outcomes.
- 5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at its meeting on June 7th 2018, giving a full review of work undertaken against contract so far. This was well received by members.

5.5 At the Area Council meeting of July 19th 2018, Members agreed to extend the current contract which was due to finish on 1st November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to be earmarked for the 2019/20 Area Council budget.

5.6 The current Twiggs Clean, Green and Tidy contract continues to perform satisfactorily against agreed targets. A full report for quarter 3 (which includes the first quarter of year 2 of this contract) is included within the Penistone Area Council performance report.

6.0 **Ward Alliance funding**

6.1 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining Working Together Fund underspend to top up the Penistone East and West Ward Alliance budget, providing a total budget for the Ward Alliance of £40,000 in 2017/18. This was fully allocated up to the end of March 2018.

6.2 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2018/2019.

6.3 At its meeting on 19th July 2018, the Area Council noted the increased demand on Ward Alliance fund allocation and the likelihood of being unable to meet the future potential need for support from the fund for the remainder of 2018/19 financial year. A decision was therefore taken to devolve £20,000 from the 2018/19 Area Council budget, to the Ward Alliance fund.

7.0 **Penistone Area Council Priorities 2019/2020**

7.1 A member briefing was held on 24th January 2019, where PAC members were presented with current statistical information from BMBC business intelligence unit about the Penistone area, as well as findings from a short on-line community consultation exercise carried out in December 2018 in order to review the current PAC priorities.

7.2 Members concluded that information available demonstrated that current PAC priorities were still valid but would welcome the opportunity to undertake more robust investigation of local issues by consulting more widely from within the community, taking into account town and parish plans over the next 12 months.

7.3 Members are therefore asked to agree to carry forward existing PAC priorities for the next financial year 2019/2020 whilst further consultation work is carried out, and are asked to consider a further review of priorities based on findings from consultation to take place in January 2020.

7.4 Members are asked to note the current financial budgets available to support PAC to achieve its priorities at 4.8 and 8.6 within this report.

8.0 **Penistone Area Council Community Magazine**

- 8.1 At its meeting on 6th December 2018 Penistone Area Council discussed the recent publication of the Community Magazine, 'Penistone Area Outlook' produced by Barnsley Card on behalf of 5 of the 6 Area Councils including PAC. It was concluded that the magazine produced did not fully meet with requirements of the Penistone area.
- 8.2 Contracts for the design and production of a community magazine are cost neutral and work by the company selling advertising space in each of the magazines. The cost to each area is incurred by Area team staff time to support with the production and amendments and delivery costs. £3873 has been allocated from the 2018/19 PAC Budget for delivery cost for the last edition.
- 8.3 Following feedback from PAC and other Area Councils to the Commissioning team within BMBC responsible for procuring the design and publication of Area Council community magazines, the contract with Barnsley Card has now been terminated, as it did not meet the requirements.
- 8.4 Members are asked to consider whether they would want to continue to fund a future Penistone area publication so that provision may be made available from within the 2019/2020 budget.

9.0 **Finance Update**

- 9.1 At the end of the financial year 2017/18, Penistone Area Council had allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget of £5,157(including £3,362 uncommitted but identified for spend) has been carried forward to the 2018/2019 budget allocation.
- 9.2 The 2018/19 budget shows an allocation of £52,000 for the Age UK Barnsley contract (up to January 2019). A further allocation of £70,000 has been made from within the 2018/19 budget for the provision of the Isolated and Vulnerable Older people grant funds referred to in 3.3 to allow projects to start from January 2019 when the Age UK contract finished.
- 9.3 To enable extension of the Clean, Green and Tidy contract, referred to in 5.5, £98,007 has been allocated overall from Area Council budget. £40,836 from within the current budget, with the additional £57,170.75 earmarked from Penistone Area Council budget allocation 2019/20.
- 9.4 To support delivery costs of the Community Magazine (as referred to in 8.0), £3873 has been allocated from this year's budget.
- 9.5 Following approval to allocate £20,000 additional funds to the Penistone Ward Alliance, as referred to in 6.3 a current working balance of **£18,447.75** remains.
- 9.6 Members are asked to allocated the remaining £18,447.75 to the Penistone Working Together Fund (ref 4.11) or request to carry this forward to the 2019/2020 budget allocation.

9.7 2018/19 Budget allocations approved to date

	Current approved expenditure from 2018/19 allocation	Indicative expenditure 2019/2020 budget
Age UK contract	£52,000	
Clean Green and Tidy Extension	£40,836	£57,171
Working together fund		
Allocation to WA funds	£20,000	
Magazine distribution costs	£3873	
Supporting Older people Fund	£70,000	
Total spend approved	£186,709	
Total remaining from base budget of £205,157 *	£18,448	

*Ref to 8.5

9.8 Penistone Area Council full budget summary to date

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2018/19										
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract		Commissioning Budget 2014/15	Commissioning Budget 2015/16	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19
Base Expenditure						200,000	200,000	200,000	200,000	200,000
Countryside Skills Training	Growfore	01-Oct-14	1 yr	£ 100,000.00		100,000	300,000	309,845	200,000	205,157
Countryside Skills Training Extension	Growfore	08-Sep-15	6 months	£ 54,600.00			54,600			
Clean & Green	BMBC	01-Nov-15	18 months	£ 160,000.00			35,555	124,445		
Clean & Green extension									15,974	
Working Together Fund	Various			£ 202,038.00			60,000	92,038	50,000	
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£ 40,000.00			40,000			
Allocation to Ward Alliances 16-17	N/A	Apr-16		£ 20,000.00				20,000		
Reducing Isolation in older people	Age UK	TBC		£ 138,346.00				70,000	17,500	52,000
Supporting Older People Fund	Various			£ 70,000.00						70,000
Community Magazine distribution costs	Various			£ 6,724.00				3,362	3,362	3,873
Allocation to Ward Alliances 17-18	N/A			£ 10,000.00					10,000	
Allocation to Ward Alliances 18-19				£ 20,000.00						20,000
Clean & Green 2017/18	Twiggs	TBA		£ 98,007.00					98,007	
Clean & Green 2017/18 - extension	Twiggs	Oct-18	6 Months	40,836						40,836
Expenditure Incurred in Year						100,000	190,155	309,845	194,843	186,709
In Year Balance						100,000	9,845	-109,845	5,157	13,291
Allocation remaining from C/F							109,845	0	5,157	18,448
Earmarkings (to include C/F & unspent allocation)										
Actual spend for year										
Balance Including Any Base Expenditure Not utilised in Previous Financial Year										

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